

Course Syllabus Fall/Spring 2024-2025

Instructor

Name: Shirley Soden, BSN, RN

E-mail address: Shirley.Soden@dvusd.org

Office phone #: 602-467-6700

Course Information

Course Format: In-Person/Face-to-Face

Course Length: Yearlong

Course credit hours: 2

Course Location: Deer Valley High School - Room: 602B

Begin / End Dates: 08/03/2022-05/19/2023

Course Days and Times: M-F 2 hour block Times: See student schedule

Classroom / Lab Hours: 250

Clinical Hours: 40-hour schedule based on availability from facility

• **BACKGROUND CLEARANCES:** All students must undergo a background

Textbook, Materials & Technologies:

Textbook (Supplied

Grades are weighted and calculated on a percentage of points possible as follows:

Grade Breakdown

Percent

Exams & Quizzes (Unannounced and announced) must achieve 80% or higher on all exams 14%

Comprehensive Final Exam (75% or higher class grade must be achieved to sit for state exam; see AZBN) 14%

After 80% has been achieved on the exams & quizzes, the following will be calculated into the grade

Positive Classroom Participation –Assignments “Study Opportunities” – Attendance 5.3%

Didactic/Coursework/Classroom 33.3%

Skill Lab – Skills must be evaluated and signed off on the skills checklist before practicing skills in the clinical setting. 33.3%

Clinical Evaluation -- if clinical is failed, the student ineligible to take the state certification exam 33.3%

The following interpretations are used for the letter grades:

90-100%= A

80-89%=B

70-79%=C Students with an average score **below 75%** are **unable to take the AZBN certification exam.**

60-69%=D

Below 60%=F (not passing)

Scores are **NOT** rounded.

TOTAL 100%

Extra Credit does NOT exist for DVUSD INP/NA

Grade Grievances: Concerns about a grade should be discussed with the instructor. If not resolved, the "chain of command" protocol should be followed:

Student will discuss the issue further with the CNA Program Coordinator

If the issue remains unresolved, the student may make a written request to meet with the Department Chairperson and Assistant Principal of Curriculum/Designee for further resolution.

Course Outline

All assignments and assessments, quizzes, and tests are listed in the student Canvas Class

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Reading assignments and homework will be done **BEFORE** the class or date indicated in the Class Schedule as posted on Canvas or by the instructor. Assignments and homework are considered “study opportunities” and used to direct student nursing assistants in performing nursing assistant tasks and used as an evaluation in determining students' competency of required material. Correct spelling and grammar are expected in all written work. Students are expected to be **prepared to discuss, ask, and answer questions regarding topics in the reading assignment and skill each class day.** Coming to class unprepared can negatively reflect on the student's grade and could result in possible termination from the program. Assignments are considered a study guide. Semester exams are cumulative. Students are encouraged to keep all handouts and workbook assignments.

Policies & Attendance

Attendance: Four 2-hour absences are permissible per semester (not including school-approved clinical absences) Students must make up hour for hour in the classroom and skill lab content missed. Excessive absences may result in the student not being eligible for successful completion of the program and therefore ineligible to sit for the AZBN nursing assistant

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the right to deny entrance to the class if students arrive after the start of class and initiate disciplinary actions for students leaving class early. The student is responsible for obtaining any work missed due to a tardy.

- Student absence must be reported by the student's parent/legal guardian to the student's home school **and** the DVHS attendance lines. If not, an unexcused absence will be put in at DVHS. Parents/guardians have

- Privacy Policy: <http://home.brainfuse.com/privacy/>
- Accessibility statement: <http://brainfuse.com/services/access.asp>

Google and Google Classroom

- Terms of Use: <https://policies.google.com/terms>
- Privacy Policy: <https://policies.google.com/privacy>
- Accessibility statement: <https://www.google.com/accessibility/>

Academic Integrity / Civility Statement

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It is the responsibility of every student to maintain integrity, be truthful, and avoid dishonesty, fraud, or deceit of any type in connection with the INP/NA program. Any student who violates this rule or who knowingly assists another to violate this rule shall be subject to disciplinary action and possible withdrawal from the program. This includes homework assignments. Any student who incorrectly grades homework will receive a zero (0) for that homework chapter.

As students progress through the curriculum, they are preparing for transition

Certification Information

Students seeking certification/licensure from AZBN must obtain: successful completion of the INP/NA program, a minimum of proficiency on all skills in the skill lab, attend required 40 clinical hours with a passing clinical grade, meet attendance expectations of a minimum 250 hours combined in classroom/skill lab, pass with a 75% or higher on the comprehensive final exam. Upon satisfactory completion, the DVUSD INP/NA program provides a Certificate of Completion. Students are then eligible to take the written and skills AZBN certified nursing assistant (CNA)/licensed nursing assistant (LNA) exams to become a CNA/LNA and can choose to go directly to the workforce and/or continue to pursue education opportunities in other healthcare careers. Information on the Arizona State Board of Nursing application process is available at <http://www.azbn.gov>. State-certified evaluators administer the certifying exam and students may take the exam scheduled at local test centers including DVHS. In 2010, DVHS became a certified testing site for taking the CNA/LNA (licensed nursing assistant, requires fingerprinting) written and skills exams. If you have further questions regarding eligibility for licensure or certification, contact the Arizona State Board of Nursing at <http://www.azbn.gov>

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- **NURSING ASSISTANT CERTIFICATION GUARANTEE:** Admission or completion of the Nursing Assistant program does not guarantee obtaining certification as a nurse assistant. Certification and subsequent procedures are the exclusive right and responsibility of the Arizona State Board of Nursing. Students must satisfy the requirements of the Nurse Practice Act: Statutes, Rules, and Regulations, independently of any college or school requirements for graduation. According to A.R.S. § 32-1606(B)(17), an applicant for certification by examination is not eligible for certification or licensure if the applicant has any felony convictions and has not received an absolute discharge from the sentences for all felony convictions. The absolute discharge must be received five or more years before submitting this application. If you cannot

Acknowledgment of Receipt of Syllabus

Class: Introduction to Nursing Profession / Nursing Assistant INP/NA

Semester: Fall/Spring **Year:** 2024/2025

Days of Class: M-F **Time of Class:** see student schedule

Location: Deer Valley

VOLUNTARY ASSUMPTION OF RISK AND RELEASE OF LIABILITY

THIS IS A RELEASE OF LEGAL RIGHTS. READ AND UNDERSTAND IT BEFORE

STUDENT CONFIDENTIALITY AGREEMENT

Name (Print): _____ **Status: INP/NA Program Student**

The discussions use, and disclosures addressed by this agreement mean any written, verbal,

Travelers

VIDEO PROCEDURES AND CLEARANCE FORM
Supplement